Complete this form online, then print it. Have your supervisor sign it, then send it to Al Cornish, Head, Library Systems.

WSU LIBRARIES SOFTWARE REQUEST FORM

DATE:
DEPT:
FOR:

Budget	Obj	Sub Obj	Project	Field Order	Quick Order	Blanket

Item No.	Item List Catalog Number followed by Complete Description	Quantity	Unit	Unit Price	Amount
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
	Subtotal				$0.00
	Tax				$0.00
	Other				
				Total	$0.00

SUGGESTED VENDOR(S)

DEPARTMENT PRICE SOURCE:

PHONE:
FAX:

Supervisor: _____

Head, Library Systems: _____

Assistant Dean: _____